



# GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on [clerk.gupc@outlook.com](mailto:clerk.gupc@outlook.com)  
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

## Grendon Underwood Minutes of Parish Council Meeting Tuesday 23<sup>rd</sup> July 2024 at 7.45pm

DRAFT Issue date 24<sup>th</sup> July 2024

E. Maker Parish Clerk

### OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

**Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment):** Items requiring decisions must be deferred for inclusion in the next agenda.

**Councillors Present:** Cllr Moloney (Chair), Cllr Maker (Vice), Cllr Fealey, Cllr Benfield Cllr Scanlon, Cllr Jackman

1. **Apologies** – County Councillor Angela Macpherson
2. **Open Forum** – nothing raised for discussion.
3. **Declarations of Interest** – None
4. **Minutes of the last meeting** - agreed and signed by the Chair.
5. **Matters from last meeting:**
  - 5.1 MVAS (village speeding devices) A brief, but positive overview was given by the Chair. Details can be reviewed on excel month by month. **Action:** Cllr Moloney. A detailed report will be made available at next meeting. Locks will also need to be removed to enable batteries to be charged.
  - 5.2/3 Outstanding Fix My Street issues – Cllr Maker gave a review, detailing what has been done and what Buckinghamshire Council have said they will do following the walk about with Cllr Mahon, Alison Poland and Grendon Underwood's Clerk on Monday 15<sup>th</sup> July.
  - 5.4 Play Equipment update – Cllr Maker as requested had contacted the two playground firms regarding the 3 items of play equipment that failed the inspection in January. (Emails circulated to councillors on 10<sup>th</sup> June)  
PLF Group said they felt that the equipment was at the end of life.  
The Play Inspection Company supplied a price to carry out Timber Testing on the 3 items of equipment at a cost of £495.00 + vat. They gave no guarantee that the equipment would pass the inspection. It was agreed to order the testing. **Action** Cllr Maker to contact The Play Inspection Company.  
Unanimous agreement given this would be the fourth inspection that the defective equipment would be removed should it fail on this fourth inspection.
  - 5.2 Funding Avenues for Play Equipment - Clerk informed PC she will apply for lottery funds following the third (onsite) quote on Thursday 25<sup>th</sup> July. If successful maximum funding is £20,000. **Action** Clerk
6. **Planning:**
  - 6.1 24/02025/APP Bramley House Main Street - No objections
  - 6.2 24/02013/APP 44 Springhill - No objections
7. **Biodiversity**
  - 7.1 New Policy – Thanks were given by Cllr Maker to Cllr Fealey and Cllr Jackman for their involvement in helping him draw up a new policy. Cllr Jackman applauded Cllr Maker for the policy, making a few minor amendments. It was agreed for the policy to be signed off. Biodiversity to now be included on each agenda hereafter, with details given as to how short- and long-term goals are being met.
8. **Finance**
  - 8.1 Expense Claims – Clerk - agreed
  - 8.2 Invoices to pay. - A T Benfield - agreed
9. **Agenda requests from Councillors:**
  - 9.1 Speeding – covered in MVAS report
  - 9.2 Bank Access – it was confirmed it is to be given to Cllr Maker to view only. **Action** Cllr Moloney
  - 9.3 New Noticeboard – £368 has been donated by Grendon 800 Equestrian Event for this. Cllr Scanlon requested it to be made in marine plywood. Two new 8-foot timber posts will be needed to secure it. **Action** Cllr Scanlon will forward an email to the clerk to forward to the Prison Governor detailing requirements if they can possibly make it.
10. **Reports from Stakeholders:**
  - 10.1 Village Hall - Cllr Fealey reported that the clear out on 11<sup>th</sup> and 12<sup>th</sup> May was successful in that it identified items that need addressing. The electrical work is being undertaken with urgent items having been completed. The damp is being addressed by way of a system being installed in August. The car park potholes are to be filled in. The Committee Room is to be decorated with support from the Prison. Two broken windows are being replaced the week commencing 29<sup>th</sup> July. Cllr A Benfield has joined as Football Club Trustee. The Chair requested that the King's Portrait be displayed in the hall. Not agreed by the Village Hall. Alternative could be committee room which was not accepted by PC Chair saying it should be for all in the hall or bar. No satisfactory agreement reached. **Action:** Ongoing



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dialogue with PC and VH

10.2 Saye & Sele – Cllr Jackman said the next meeting is due on 29<sup>th</sup> July. Cllr Moloney spoke of how Gracie Catling's Dressage had given much positive publicity to Saye & Sele for the grant she received. She spoke live on radio. As a result, several parents are keen to make applications.

10.3 School – Cllr Maker informed meeting that new safety railings on the path acting as a barrier to the road will be installed, in addition the lines have now been repainted. Thanks to BC.

10.4 Springhill – Unfortunately their last meeting, the last Thursday in the month, to which Cllr Scanlon went, was cancelled. She was not informed.

Springhill Residents Association had tabled a works/update request via the Chair to the Prison. SRA request and prison response is attached.

10.5 Faith Beaumont – Cllr Benfield said no meeting has yet taken place.

### 11. Monthly Inspection

11.1 Playgrounds – Completed. A temporary nut has been replaced. The swing seats require cleaning, **Action:** Cllr Maker to remove and use his power washer to try and clean them. No risk assessment is in place for the playground & MUGA. **Action:** Cllr Jackman to draw one up.

11.2 Defibs. – Completed

12. **Agenda requests from the public** – Gigaclear posters to be displayed by the Village Hall and a photo to be sent to the Clerk as she is needing to report back (they have kindly given the service free of charge on the understanding that posters are displayed).

13. Open Forum for Members Only (under adjournment)

13.1 The Clerk has completed her probationary period. Thanks, given for her outstanding commitment.

13.2 Risk Assessments urgent on PC owned land at St Leonard's Church. **Action:** Cllr Maker.

13.3 Health & Safety as an agenda item on all future PC meetings. All risks to be identified and recorded.

**Date and time of next meeting** Tuesday 24<sup>th</sup> September 2024.

The Chair closed the meeting at 9-40 pm.

| Date       | Type | Transaction Description   | Debit    | Credit   |
|------------|------|---------------------------|----------|----------|
| 31/07/2024 | FPO  | VILLAGE GRASS CUTTING     | £ 605.00 |          |
| 31/07/2024 | FPO  | STATIONARY                | £ 28.90  |          |
| 31/07/2024 | FPO  | NBPPC - MEMBERSHIP        | £ 20.00  |          |
| 31/07/2024 | FPO  | HMRC                      | £ 34.60  |          |
| 31/07/2024 | FPO  | CLERK SALARY              | £ 485.40 |          |
| 31/07/2024 | FPI  | CENTRAL DRES NOTICE BOARD |          | £ 330.00 |
| 29/07/2024 | FPI  | CENTRAL DRES NOTICE BOARD |          | £ 38.68  |
| 04/07/2024 | DD   | BUCKS COUNCIL REC BINS    | £ 44.35  |          |
| 01/07/2024 | DD   | SSE ENERGY SUPPLY         | £ 30.91  |          |
| 01/07/2024 | SO   | PROFESSIONAL SERVICES     | £ 10.00  |          |